

**Haitian Summer Institute
Haiti Study Abroad Contingency Plan**

Purpose

This Haitian Summer Institute Contingency Plan establishes procedures to continue the Haitian Summer Institute for a full six weeks in Miami should unpredictable conditions in Haiti require FIU to suspend travel to the country. This contingency plan will only be operationalized in the event of the cancellation of the Haiti-based portion of the Institute.

Objective

- Ensure the continuity of the Haitian Summer Institute at FIU
- Ensure 6 full weeks of intensive Haitian Creole language instruction
- Ensure full compliance with the Haitian Summer Institute's designation as a FLAS-approved program
- Minimize potential inconvenience and potential disruption to students

Timeline

- Conditions in Haiti will be closely monitored throughout the months leading up to the start of the Haitian Summer Institute at FIU.
- Any decision to suspend travel to Haiti will be made on June 28, 2019.
- Communication of any decision to suspend travel to Haiti will go out to students on June 28, 2019 by the Director of the Kimberly Green Latin American and Caribbean Center via email and will serve to reiterate the details of this contingency plan.
- Financial savings that are not reallocated to cover unanticipated expenses due to any decision to suspend travel to Haiti may result in refunds being processed by FIU prior to the end of the Institute and based on initial program payment method.

Plan

- If the Haiti portion of the Institute is suspended, The Haitian Summer Institute will continue its FLAS-approved language study program at Florida International University. All FLAS Fellows are required to complete the full 6-week program. Failure to do so will result in the revocation of the FLAS Fellowship.
- Faculty for each of the two tracks will continue to teach their respective courses
- Pre-set extended syllabi will be followed
- Any classroom changes will be communicated by the Academic Programs Coordinator via email
- Housing contracts will be extended until July 28, 2019 for students residing in FIU Housing. Any changes in rooms will be communicated by Academic Programs Coordinator via email. Students residing in non-FIU Housing will be responsible for their own housing extensions in the event of the Haiti portion being suspended.

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